

A. P. VERMA PRIVATE INDUSTRIAL TRAINING INSTITUTE

Village- Halimpur, P.O.- Dumari Kalan, P.S.- Majorganj, District- Sitamarhi, Bihar, Pin-843315

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आवश्यक सूचना

AITT JULY 2023

सभी प्रशिक्षुओं को सूचित किया जाता है कि आगामी अखिल भारतीय व्यावसायिक परीक्षा जुलाई 2023 के व्यावहारिक एवं सैद्धांतिक विषयों की परीक्षा हेतु डी.जी.टी. भारत सरकार द्वारा पारीक्षा कार्यक्रम निर्धारित कर दिया गया है, जिसमें सत्र 2021-23 (द्वितीय वर्ष), 2022-23 एवं सत्र 2022-24 (प्रथम वर्ष) के नियमित प्रशिक्षणार्थी पारीक्षा में सम्मिलित होंगे।

उक्त के आलोक में सभी संबंधित प्रशिक्षणार्थियों को निर्देश दिया जाता है कि डी.जी.टी. भारत सरकार द्वारा उपलब्ध कराए गए कार्यक्रम के अनुसार प्रशिक्षणार्थी Profile verification एवं Exam fee भुगतान तथा उक्त परीक्षा से संबंधित अन्य कार्य ससमय पूर्ण करना सुनिश्चित करें। इसे अति आवश्यक समझा जाए।

अनुलग्नक- यथोक्त

28/04/2023

Principal
A.P. Verma Private ITI
Halimpur, Sitamarhi

File No DGT 16/2022 TT Cell (FIS no. E 54304)
 Government of India
 Ministry of Skill Development & Entrepreneurship
 Directorate General of Training

Employment Exchange Building
 Pusa Campus, New Delhi- 110012
 Date 20.04.2023

To,
 i) All the Principal/Chief Secretaries of the States/UTs (Dealing with Craftsman Training Scheme)
 ii) All the Regional Directors, RDSDE

Subject: Schedule of CTS examination for Session 2021-23(2nd Year of two-year course) 2022-24(1st Year to two-year course) and 2022-23 (one-year course and six months course) for Regular Trainees-reg.

Schedule for Craftsman Training Scheme All India Trade Test- 2023 (Regular Trainees) for the sessions 2021-23 (2nd year of two-year course) 2022-24 (1st Year of two-year course) and 2022-23 (one-year course and six months course) is as follows

Activity	Tentative Dates	Remark
Profile Verification by Trainees	01.05.2023 to 15.05.2023	1 Generation of dummy HT 2 Profile Grievance Portal will be open for correction
Resolution of Profile grievances	01.05.2023 to 20.05.2023	Nodal ITIs/State/RDSDEs to approve the grievances
Eligibility Creation - Formative Assessments /Attendance/Fees	29.05.2023 to 10.06.2023	Eligibility Creation of trainees by ITIs i) Formative Assessment Marks /Sessional Marks ii) Attendance
Fees Submission	01.06.2023 to 10.06.2023	Fees payment-CBT and Practical
Practical	19.06.2023 to 21.06.2023	Practical Exam Center Mapping by states
	23.06.2023 to 30.06.2023	Practical Examiner Mapping by States
	26.06.2023 to 07.07.2023	Practical HT Generation/ Downloading
	03.07.2023 to 07.07.2023	Conducting of Practical Exams by States
	03.07.2023 to 14.07.2023	Practical Marks uploading by Examiners and approval by Nodal ITIs and SPIUS
CBT	19.06.2023-23.06.2023	CBT Exam Center Mapping
	28.06.2023	CBT HT Generation and Downloading
	28.06.2023 to 30.06.2023	Centre mapping Grievances
	10.07.2023 to 04.08.2023	CBT Examination Conduction
Result	19.08.2023	Result Declaration
Convocation	17.09.2023	

This issues with the approval of competent Authority

(CS MURTHY)
 (CS MURTHY) 20/4/23
 DIRECTOR

F.No.-DGT-16/2022-TT Cell (FTS. No. E. 54304)
Government of India
Ministry of Skill Development & Entrepreneurship (MSDE)
Directorate General of Training (DGT)

Employment Exchange Building, Library Avenue,
Pusa Campus, New Delhi-110012,
Date: 28.04.2023

To,

1. All the State/UT Directorates dealing with Craftsman Training Scheme.
2. All the Regional Directorate of Skill Development & Entrepreneurship (RDSDEs) and the Principals, NSTIs.

Subject: – Detailed Guidelines Regarding (AITT)-July 2023 Practical / CBT examination for Regular CTS trainees of Annual System - reg.

Sir,

This is in continuation to the office order of even no dated 20.04.2023 wherein the schedule for All India Trade Test 2023 for Craftsmen Training Scheme (including Dual System of Training) has been announced for the following regular batches.

Sl. No.	Session	Examination type
1.	2 nd year of 2-year course (2021-23)	Regular
2.	1 st year of 2-year course (2022-24)	Regular
3.	1- year / 6-months course (2022-23)	Regular

2. The Practical Examination is scheduled from 03.07.2023 to 07.07.2023. Detailed schedule is attached at Annexure A.

3. The CBT examination for regular trainees shall be conducted between 10.07.2023 to 04.08.2023. Detailed schedule of examination will be issued shortly.

4. Further, vide order no DGT-35/4/1 Secy. (MSDE) /2022 dated 28th March 2022 regarding State Skill Development and Entrepreneurship Committee (SSDEC), State/UT Directorates have been empowered to set the Practical Question Papers for all the trades. Hence, State/UT Directorates are requested to prepare and conduct Practical examination for all trades as per Schedule attached at Annexure-A.

5. As per the order No. MSDE-18011/DGT/2017-TTC(Pt-III) dated 19.12.2019 all the ITIs are self-centre for conducting Practical Examination. However, concerned SSDEC/ State Directorate can decide any other Practical Examination Centre.

6. **Profile Verification Before HT Generation:** This is the second and the last opportunity for the trainees admitted in 2022 session to verify their profile. The first opportunity was provided during trainee verification stage at the time of admission. Subsequently, before HT generation, if, any correction is required in their profile, trainees can raise a grievance. Once, the trainee profile is verified or grievance is approved, the trainees will not be allowed to change their profile. **Once marksheets and certificates are generated, no correction will be permitted.** The SoP for trainee profile verification before Hall Ticket generation is attached in Annexure -E.

7. Hall Tickets (HT) for regular trainees for the Practical Examination will be available for downloading from 26.06.2023 onwards.

8. The registration of Examiners on the NCVTMIS Portal for Practical Examination had been made mandatory vide order NO. MSDE-18012/05/MIS/2016-TTC (part-A) dated 07th Feb 2020. All states/UTs are requested to comply with the same. The Standard Operating Procedures (SoP) for Examiner Registration is placed at **Annexure B**.

9. The Nodal ITI/ State Directorate has to complete Practical Examiner mapping with the Exam centres between 23.06.2023 to 30.06.2023. The SoP for the Examiner mapping is attached at **Annexure C**.

10. The process of uploading the Trade Practical marks by Examiner on the NCVTMIS has to be mandatorily completed **within 48Hrs**, after the conclusion of the Practical Examination. The SoP for the same is enclosed herewith at **Annexure D**. The trainees, for whom no entry is made (neither marks nor absent) will be treated as absent in the Practical Examination, and their result will be processed accordingly.

11. **Hall Ticket (HT) eligibility:** - The NCVT MIS Portal will be opened for uploading the eligibility for HT generation for AITT 2023 from 29.05.2023 to 10.06.2023. ITI Principals are requested to fill the trainees' attendance, formative assessment and CBT and Practical examination fee on the NCVT MIS Portal within the time duration. The Eligibility Criteria for appearing in the AITT 2023 Mains Examination is as below:

Sl. No.	Parameter	Eligibility Criteria for Hall Ticket Generation
1.	Attendance*	> = 80%**
2.	Formative Assessment	> = 60%
3.	CBT and Practical Examination Fees	Yes

*Calculation of number of working days for attendance can be decided by States/UTs through their State Skill Development and Entrepreneurship Committee (SSDEC), based on date of start of session.

** For relaxation of attendance criteria by the Principal, ITI, refer to order no MSDE-19/01/2017-CD dated 05th July, 2017

12. Computer Based Test (CBT) Fees Collection: -

- Fees amounting to **Rs. 213 (Two Hundred Thirteen only)** for each trainee is to be deposited for CBT through online mode by the ITIs only. No other form of payment will be entertained.
- CBT fees payment link for online payment will be opened for bulk payment by ITI on NCVT MIS Portal from 01-06-2023 to 10-06-2023. The SoP for fee submission is enclosed at **Annexure F**.

All ITIs/SPIUs are requested to scrupulously follow the timelines for the examination schedule. RDSDEs are instructed to closely follow up with their respective SSDECs.

13. **CBT Exam Centre Mapping:** The CBT exam centre mapping has to be completed by the State Directorate in liaison with the NSEIT between 19.06.2023 to 23.06.2023. The CBT Exam centres are finalized after the **final approval** of the State Controller of Examination only. Therefore, the State has to mandatorily confirm/ suggest changes to the exam centre mapping submitted by the NSEIT.

14. **CBT Examination Pattern:** - The CBT examination will be of **two hours'** duration consisting of 75 questions with **150 marks** (2 marks each). This will consist of Trade Theory (TT), Workshop Science and Calculation (WSC), Engineering Drawing (ED) and Employability Skills (ES).

- a) **Engineering Trades (100 Marks for Trade Theory and 50 marks for Employability Skills): -**
- Trade Theory (including Workshop Science and Calculation & Engineering Drawing: TT- 38 Questions, WSC- 6 Questions, ED- 6 Questions)
 - Employability Skills (25 Questions, 50 Marks)
- b) **Non-Engineering Trades (100 Marks for Trade Theory and 50 Marks for Employability Skills): -**
- 50 questions on Trade Theory only (50 Questions, 100 Marks)
 - Employability Skills (25 Questions, 50 Marks)

The minimum passing percentage for Trade Theory and Employability Skills is 33% each.

Hindi version will follow.

Encls:

1. Annexure A: Detailed Practical Examination Schedule
2. Annexure B: SoP for Practical Examiner Registration
3. Annexure C: SoP for Practical Examiner mapping with Exam centres
4. Annexure D: SoP for uploading Practical marks by Examiners
5. Annexure E: SoP for ITI Trainee Profile Verification Before Hall Ticket Generation
6. Annexure F: SoP for CBT Examination Fees Submission



(C.S. Murthy)
Director TTC & IT

Copy to:

1. Sr. PPS to Secretary, MSDE
2. Sr. PPS to DG (T), MSDE
3. Sr. PPS to DDG (T)
4. DGT Website/NCVT MIS Portal for wide circulation.



(C.S. Murthy)
Director TTC & IT

ALL INDIA TRADE TEST UNDER CRAFTSMEN TRAINING SCHEME (CTS) FOR ENGINEERING
& NON-ENGINEERING TRADES

Schedule of Practical Examination to Be Held in the Month July, 2023.

• Schedule

Date	Day	Time of Commencement	ANNUAL EXAMINATION CTS/DST EXAMINATION	
			Year	All Trades of One Year duration/Two Year duration
03.07.2023 05.07.2023	Monday Tuesday Wednesday	09.30 AM To 06.00 PM	I	TRADE PRACTICAL: -for trainees of 1 st year of 2 years, 06 months and 01-year course admitted in 2022 session
06.07.2023 07.07.2023	Thursday Friday	09.30 AM To 06.00 PM	II	TRADE PRACTICAL: -For trainees of 2 nd year of 02 years trade admitted in 2021.

(LUNCH BREAK FROM 01.00 PM TO 01.30 PM FOR PRACTICAL Examinations only)

SOP: ITI Trainee Profile Verification Before Hall Ticket Generation

Objective: This page/functionality is to give a second and final opportunity to the ITI trainees to verify/raise corrections in their profile before Hall Ticket is generated for the first time.

1. Trainee has to access his/her profile information using the page *Trainee Verification Before HT* under the tab *Trainee*.
2. Trainee profile verification flow: - NCVT MIS Portal → Trainee → Trainee verification before HT.
3. Enter Trainee Name and Registration No.
4. Existing email id and mobile no will be displayed to continue.
5. Enter the OTP received on Email ID/Mobile no.
6. Trainee can update his/her email id /mobile no, after entering DOB and Aadhar Number, if both the existing email id and mobile no are wrong or not accessible.
7. Trainee Profile will be displayed with existing data w.r.t. eight fields of his/her profile information.
8. Trainee **has to select each and every field for its correctness** or raise correction by selecting the incorrect field, if required.
9. In case of correction required, type the correct value, select the document to be uploaded.
10. Upload the required document (s) as per the selection in step-8.
11. Submit Profile/correction.

Process flow is given in below table

Sl no	No of fields for correction	Correction Raised by	Action by (Authority)		
		Trainee	ITI	RDSDE Concerned	NPIU (DGT HQ)
1	All Correct	Trainee	No Action	No Action	No Action
2	Maximum 2 fields	Trainee	Approval/Reject	No Action	No Action
3	Maximum 4 fields	Trainee	Recommend/Reject	Approve/Reject	No Action
4	Maximum 8 fields	Trainee	Recommend/Reject	Recommend/Reject	Approve/Reject